GLOBAL WASHINGTON

INSTRUCTIONS FOR FILING
RETURN OF ORGANIZATION EXEMPT FROM INCOME TAX

FORM 990

1. THE FEDERAL RETURN HAS BEEN E-FILED WITH THE IRS AND ACCEPTED. IT IS NOT NECESSARY TO SUBMIT A PAPER COPY OF THE RETURN TO THE IRS.

2. THE WASHINGTON STATE RENEWAL FORMS TO BE FILED MUST BE RECEIVED BY:

   NOVEMBER 30, 2012

3. **WASHINGTON STATE CHARITABLE SOLICITATIONS RENEWAL FORM**

   EFFECTIVE AUGUST 1, 2011, THE SECRETARY OF STATE NO LONGER REQUIRES A COPY OF THE ORGANIZATION'S FORM 990 OR AUDITED FINANCIAL STATEMENTS TO BE ATTACHED TO THE ANNUAL RENEWAL FORM. PLEASE REFER TO THE WASHINGTON SECRETARY OF STATE WEBSITE FOR UPDATED RENEWAL FORMS (WWW.SOS.WA.GOV/CHARITIES).

   A FEE OF $40 IS DUE WITH THIS FORM. MAKE THE CHECK PAYABLE TO "WASHINGTON SECRETARY OF STATE." MAIL YOUR CHARITABLE SOLICITATIONS RENEWAL FORM TO:

   SECRETARY OF STATE OFFICE
   PUBLIC CHARITIES DIVISION
   P.O. BOX 40234
   OLYMPIA, WASHINGTON 98504

4. THE "TAXPAYER COPY" IS FOR YOUR RECORDS.